



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
CAGAYAN DE ORO CITY
RELEASED
DATE: DEC 23 2022

Office of the Schools Division Superintendent

23 December 2022

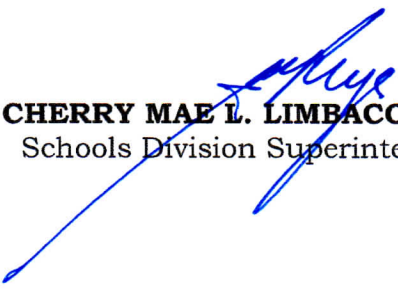
MEMORANDUM

No. 333 s. 2022

TWO-DAY POST CONFERENCE FOR SCHOOL GOVERNANCE COUNCIL (SGC)
FUNCTIONALITY ASSESSMENT TOOL VALIDATION
FOR SECONDARY SCHOOLS

TO: Marvin Anthony A. Ramos
School Head, Puerto National High School

1. In view of Regional Memo No. 781 s.2022 entitled **Two-day Post Conference for School Governance Council (SGC) Functionality Assessment Tool Validation for Secondary Schools**, you are hereby directed to attend the said activity. The said activity shall be held on **December 27-29, 2022** at the **Prawn House Suites and Restaurant, Masterson Avenue, Cagayan de Oro City**.
2. Attached herewith is the aforementioned memorandum for your information and guidance.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.
4. Immediate dissemination and compliance to this memorandum is required.


CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent

Encl: as stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL GOVERNANCE COUNCIL (SGC)

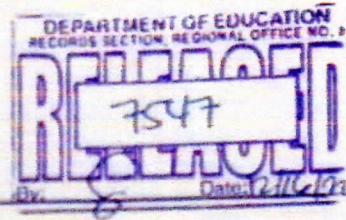
ECHR/DM-SGC
December 23, 2022



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



December 13, 2022

REGIONAL MEMORANDUM
No. 751, s. 2022

**TWO-DAY POST CONFERENCE FOR SCHOOL GOVERNANCE COUNCIL (SGC)
FUNCTIONALITY ASSESSMENT TOOL VALIDATION
FOR SECONDARY SCHOOLS**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. The Field Technical Assistance Division (FTAD) of this Office will conduct a Two-Day Post Conference for School Governance Council (SGC) Functionality Assessment Tool Validation for Secondary Schools, as an offshoot of the conducted Orientation and Capacity Building Workshop on the Implementing Guidelines on the Establishment of School Governance Council (SGC) per DMs-OUHROD-2022-0110 and 0291 respectively, at Prawn House Suites and Restaurants, Masterson Avenue, Cagayan de Oro City, on December 27-29.
2. This activity aims to
 - a. provide updates on the appropriate template/spreadsheet to contain the Summary of Validated data,
 - b. monitor the progress of the secondary schools' compliance per Schools Division Office (SDO) with the adoption and/or utilization of the SGC Functionality Assessment Tool, and
 - c. resolve issues and concerns to strengthen advocacy efforts in organizing the School Governance Council.
3. The participants of this activity are the division SBM coordinators and one secondary school principal (preferably one that encountered difficulties in implementing the newly improved organization of the SGC). Further, the identified participants shall fill up the booking form on or before December 20 for accommodation purposes.
4. The participants are advised to bring their laptop, extension wire, and pocket Wi-Fi during the activity.



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
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5. The SBM coordinators shall present the divisions' progress in complying with the requirements for SGC implementation in secondary schools following the prescribed template.

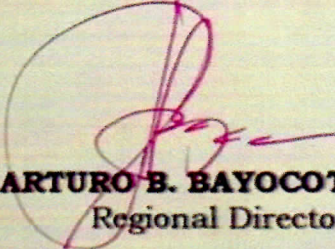
6. The participants' board and lodging shall be charged to FTAD's training funds while travel expenses shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.

7. The opening program is on December 27, at 2:30 p.m. Food service will start on the same date with afternoon snacks and dinner until December 29 with lunch as the last meal.

8. Attached are the Activity Matrix for reference, Booking Form and Templates for the Division Progress Report, and Strategic Planning for SGC Implementation.

9. For more information, contact Ms. Lita F. Base, education program supervisor and FTAD focal person, at 0906-505-6219.

10. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director *q/b*

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

SCHOOL-BASED MANAGEMENT TECHNICAL ASSISTANCE
SCHOOL GOVERNANCE COUNCIL (SGC)

FTAD/lita

POST-CONFERENCE FOR SCHOOL GOVERNANCE COUNCIL (SGC)
 FUNCTIONALITY ASSESSMENT TOOL VALIDATION
 FOR SECONDARY SCHOOLS

ACTIVITY MATRIX

December 27-29, 2022

Day 1 - December 27, 2022

Schedule	Activities	Person Incharge
1:00 A.M. – 5:00 P.M.	Arrival	Eusebio Aguanta EPS, FTAD
	Preliminaries (National Anthem and Prayer)	Maria (Salome) Marisa M. Manlapig EPS, FTAD
	Recognition of Participants	Edith L. Ortega Chief, FTAD
	Statement of Purpose	Arturo B. Bayocot, CESO III Regional Director
	Message	
	Activity 1. Scope and Background of DO 26, s. 2022	Lita F. Base EPS, FTAD

December 28, 2022

8:00 A.M. -12:00 P.M.	<p>MOL</p> <p>Activity 2. Presentation on the progress of compliance per Schools Division Office (SDO) on the adoption and/or utilization of the SGC Functionality Assessment Tool</p> <p>Activity 3. Updates on the appropriate template on Enclosure 3 with sample validated data (per SDO) (Input: School SGC Functionality Assessment Tool)</p>	<p>Division of Malaybalay Division of Bulkidnon Division of Valencia Valencia</p> <p>14 SBM Coordinators</p> <p>Ms. Gladys Jean Quijada Facilitator</p>
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
Day 1 - Ms. Susan Cabahug

Day 2- Mr. Eljune Abucay

Day 3- Ms. Blue De La Cerna

Cont.		
Schedule	Activities	Person In-charge
1:00 P.M. - 5:00 P.M.	<p>Energizer</p> <p>Activity 4. Workshop on administering, transferring, validating, and generating of relevant data from school to Enclosure 3</p> <p>Activity 5. Strategic Planning for SGC Implementation for 2023 (per SDO)</p>	<p>Division of Camiguin Division of Lanao del Norte Division of Tangub Division of Ozamiz</p> <p>Ms. Susan Cabahug Mr. Blue De la Cerna Facilitators</p> <p>Mr. Elljune Abucay Ms. Eleanor Rollan Facilitators</p>
December 29, 2022		
8:00 AM - 12:00 PM	<p>MOL</p> <p>Presentation of SBM-Technical Assistance (TA) Monitoring System</p> <p>Agreement Setting</p> <p>Oath Taking of the Newly Elected officers of the Regional SBM Coordinators Association</p> <p>Closing Message</p>	<p>Division of Iligan City Division of Gingoog City Division of Oroquieta City</p> <p>Mr. Renel Jay Quirit RO-Information Technology Officer</p> <p>Mr. Ralph Simon Mabulay Mr. Dennis Fuentes RO, ICT Personnel</p> <p>Edith L. Ortega Chief, FTAD</p>

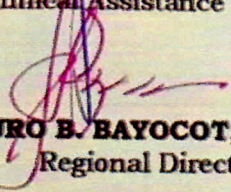
Prepared by:


LITA F. BASE
EPS, FTAD

Recommended by:


EDITH L. ORTEGA, PhD
Chief, Field Technical Assistance Division (FTAD)

Approved by:


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

BOOKING FORM

Please fill out and email this form immediately at ftad.region10@deped.gov.ph for facilitation.

<i>Name of Participant</i>	
<i>Contact Number</i>	
<i>Schools Division Office</i>	
<i>Expected Dates:</i>	
<i>Start Date</i>	
<i>End Date</i>	
<i>Signature</i>	

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Division Progress Report

Division	Number of Secondary Schools (JHS + SHS)	Number Integrated Schools	Total	No. of Schools with functional SGCs	%	Remarks

Prepared by:

SBM Coordinator

Recommended by:

SGOD Chief

Approved by:

Schools Division Superintendent

Strategic Planning for SGC Implementation

(Template)

Areas	Issues and Concerns	Recommendations	Persons Involved	Resources Needed	Time Frame
Policy Support					
Organizational Requirements					
Internal and External Support Mechanism					
Budget & Finance					
Advocacy and Sustainability					